

Site Compliance Check

Site Number: _____ Initials: _____ Date completed: ____/____/____

SECTION A. PHYSICAL STRUCTURES AND TRAILER POSITIONING ON MEMBERS' SITES

The dimensions of any RV shall not exceed those specified in any State of Washington or Whatcom County statute, regulation or ordinance. (400 sq ft) The term "trailer", "RV" or "recreational vehicle" shall mean: trailer, travel trailer, 5th wheel, class A, B or C motor home, camper or camper van, tent trailer or park model trailer.

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| A.1.a.) Is the unit in good order..... | Y | N |
| A.1.a.) Is the unit clean..... | Y | N |
| A.1.b.) Is the unit placed according to the bylaws..... | Y | N |
| A.1.b.) Can at least one vehicle park on the site..... | Y | N |
| A.1.c.) Is the unit a minimum of 2 feet from the fence line..... | Y | N |

For travel trailers and 5th wheel trailers with extendable slides and awnings, when the slides and awnings are extended, they must be 6 inches or more from any fence or property line.

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| A.1.d.) Circle sites: Does the unit project beyond the approved distance from the center of the circle..... | Y | N |
| A.1.e.) Rectangular sites on Timberline Road, Fern Road, and Center Way: Does the unit project beyond the approved distance from the center of the circle..... | Y | N |
| A.1.f.) Rectangular Sites on Meadow Road: Does the unit project beyond the approved distance from center of the circle..... | Y | N |
| A.1.h.) Is the exterior paint an approved color?..... | Y | N |
| (notes/color) _____ | | |

2.) SITE FENCES, TREES, AND BUSHES

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| A.2.b.) Does the site have a good neighbor fence (left side when facing the site from the frontage road.)? | Y | N |
| A.2.b&g.) Does the site have a front fence? | Y | N |
| A.2.b.) CENTER WAY: Does the site have a back fence? | Y | N |
| A.2.b.) Are fences in good shape? | | |
| Good Neighbor Fence..... | Y | N |
| Front Fence..... | Y | N |
| Back Fence..... | Y | N |
| A.2.b.) Appropriate material (chain link, plywood, and/or oriented strand board will not be permitted)? | Y | N |
| A.2.h.) Appropriate color(s)? | Y | N |
| A.2.c-f.) Are fences correct height: | | |
| Interior Fence not more than 6ft? | Y | N |
| Front fences not more than 42in? | Y | N |
| A.2.c-f.) Are fences correct length? | Y | N |

- A.2.l.) Is there unimpeded access to the center circle from the site? Y N
- A.2.m.) Are the trees on the site the correct height (Max. 35ft)? Y N
- A.2.k.) Are the hedges on the site the correct height (42in or 6ft)? Y N
- A.2.c&d.) Are the shrubs on the site the correct height (42in or 6ft)? Y N
- A.2.o.) Is the view of the roadway when exiting the site impeded? Y N
- A.2.p.) Do the trees shrubs or bushes encroach on the neighbor's site? Y N
- A.2.q.) Do the trees, shrubs or bushes encroach on Park property or Roadways? Y N

3.) ANTENNA AND FLAG POLES

- Does the site have a TV antenna? Y N
- A.3.a) Does it meet the height requirements (30ft)? Y N
- Does the site have a radio antenna? Y N
- A.3.b.) Does it meet the height requirements (30ft)? Y N
- Does the site have a flagpole? Y N
- A.3.a.) Does it meet the height requirements (30ft)? Y N
- A.3.c.) Is the antenna attached to structures belonging to the park or another member? Y N

4.) SHEDS

- Is there a shed on the property? (If no, skip this section.) Y N
- A.4.a.) Is there more than one? Y N
- A.4.a.) Is it in good condition? Y N
- A.4.c.) Are the colors approved? Y N
- A.4.a.) Is it positioned at the rear of the site? Y N
- A.4.a.) Is it within the site and not encroaching on the neighbor's site? Y N
- A.4.a.) Do the eaves or gutters overhang the neighbors or park property? Y N
- A.4.b.) Does the shed meet the size requirements (100sq ft)? Y N
- A.4.b.) Does the shed meet the height requirements (11ft 6in)? Y N
- A.4.d.) Is there electricity to the shed? Y N
- A.4.d.) There is no water or sewer to the shed? Y N
- A.4.c.) What materials is the shed made of? Y N

5.) OTHER STRUCTURES

AWNINGS

- Does the site have an awning? Y N
- A.5.a.) Does it meet size requirements (Max W 8ft, must not project beyond the front or rear of the trailer or roofline)? Y N

PERMANENT or RETRACTABLE? (Circle one)

- A.5.a&b.) Does it project beyond property lines? Y N
- A.5.b.) Does it have a rear awning (Aluminum ONLY)? Y N
- A.5.b.) Does it meet size requirements (Max depth 6 ft from rear of trailer)? Y N

SKIRTING

- A.5.c.) Does it provide access to sewer or water connections and shut offs? Y N
 - Is it clean? Y N
 - Is it in good repair? Y N
 - Is it an approved color? Y N

BUILT IN BBQ'S AND FIREPLACES

- Is there a build in BBQ on site? Y N
- A.5.d.) Does it meet the local fire regulations? Y N
- A.5.e.) Does it meet the height restrictions (12ft)? Y N
- A.5.e.) Is it properly secured? Y N
- A.5.e.) Is it equipped with a spark arrester? Y N
- A.5.e.) Is it made with fire regulation approved materials? Y N

WIND SCREEN

- Does the site have a windscreen(s)? Y N
- A.5.f.) Does it meet the lineal footage requirements (Max enclosure 50% total length of the 3 open sides of awning)? Y N
- A.5.f.) Is it constructed of the correct material (minimum of (1/4) inch safety glass or clear acrylic plastic (not opaque or prismatic))? Y N
- A.5.f.) Is it attached to the awning roof? Y N

PONY WALLS

- A.5.f.) Does the deck have a pony wall? Y N
- A.5.f.) Is it the appropriate height (Max 24in from deck surface)? Y N
- A.5.f.) Does it meet the lineal footage requirements (Max enclosure 50% total length of the 3 open sides)? Y N

SUNSCREENS

- A.5.g.) Is it attached to the awning? Y N
- A.5.g.) Does it roll up? Y N
- A.5.g.) Is it made of approved materials (slatted plastic or bamboo)? Y N

DECK RAILINGS

- A.5.h.) Is the deck higher than 18 inches from the ground? Y N
- A.5.h.) Does it have railings? Y N
- A.5.h.) Are the railings on all sides? Y N
- A.5.h.) Do the railing meet the height requirement (Min 36in, Max 42in)? Y N
- A.5.h.) Do the picket meet the spacing requirements (Max 4in apart)? Y N

TARPS

- A.5.i.) Are tarps being used as winter cover (Oct 1 – April 15)? Y N
- A.5.i.) Are they the approved color(s) (brown, green, white, or light beige)? Y N
- A.5.i.) Are the tarps in place at the correct time of year (Oct 1 – April 15)? Y N
- A.5.i.) Are they securely anchored? Y N

GAZEBO AND SCREEN HOUSE

- Is there a screen house or Gazebo on the site? Y N
- A.j.1.) Does it obstruct the neighbors view to the common grounds? Y N
- A.j.2.) Is it open on all 4 sides? Y N
- A.j.3.) If it has screens or curtains, are they tied back or can they be? Y N
- A.j.5.) Does it meet the height restrictions (9ft 6in)? Y N

UTILITIES

- Are utilities in working order and original or like new condition? Y N
- A.6.a.) Have they been modified? Y N
- Have they been covered up? Y N
- A.6.a.2.) Are they easily accessible? Y N
- A.6.d.) Is there a minimum 2-foot square opening around any utilities, outlets, and inlets? Y N

WATER

- Is there a heat tape on the standpipe? Y N
- Is the standpipe in working condition? Y N
- Is the standpipe accessible? Y N

SEWER

- Is the sewer connection non-permanent? Y N
- Is the sewer connection sealed? Y N

PROPANE TANKS

| | | |
|---|---|---|
| A.6.c.) Are they clean? | Y | N |
| A.6.c.) Are they in good repair? | Y | N |
| A.6.c.) Is there only one per device (fire pit, BBQ, etc.)? | Y | N |
| A.6.c.) Is there one attached to the unit? | Y | N |
| A.6.c.) Does it meet the size requirements (Max 100gal)? | Y | N |

SECTION B. USE OF TRAILER SITES

SITE USE BY MEMBER

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|---|---|---|
| B.1.a.) Are there any trailers being stored on the site? | Y | N |
| Is it positioned within the site boundaries? | Y | N |
| B.1.g.) Does it meet the height restrictions (max 5ft)? | Y | N |
| Does it block the neighbor's sightline of the common area? | Y | N |
| <i>ADMIN: Is appropriate paperwork and insurance filed with the office?</i> | Y | N |

| | | |
|--|---|---|
| B.1.d.) Are there any boats stored on the site? | Y | N |
| Is it positioned within the site boundaries? | Y | N |
| B.1.d.) Does it meet the height restrictions (5ft at the gunnels (midship))? | Y | N |
| Does it block the neighbor's sightline of the common area? | Y | N |
| <i>ADMIN: Is appropriate paperwork and insurance filed with the office?</i> | Y | N |

| | | |
|---|---|---|
| Are there any golf carts stored on the site? | Y | N |
| Is it positioned within the site boundaries? | Y | N |
| Does it block the neighbor's sightline of the common area? | Y | N |
| <i>ADMIN: Is appropriate paperwork and insurance filed with the office?</i> | Y | N |

| | | |
|---|---|---|
| C.4.) Are there any vehicles stored on the site? | Y | N |
| C.4.) Is it positioned within the site boundaries? | Y | N |
| Does it meet the height restrictions? | Y | N |
| Does it block the neighbor's sightline of the common area? | Y | N |
| C.4.) Are the vehicles licensed? | Y | N |
| C.4.) Is the vehicle operable? | Y | N |
| <i>ADMIN: Is appropriate paperwork and insurance filed with the office?</i> | Y | N |

SECTION C. MAINTENANCE RESPONSIBILITIES

Upkeep of sites and housekeeping of the circle common area is the responsibility of individual members.

- C.2.) Is the grass mowed to a height of less than 6 inches? Y N
- C.1.) Is the area free of weeds? Y N
- C.3.) Is the area free of trash? Y N
- Is the area neat in appearance? Y N
- C.5.) Is the onsite drainage in proper working order and maintained? Y N

SECTION H. MISCELLANEOUS

Each site must have its site letters/numbers prominently displayed so that it is visible from the road.

SITE NUMBERS

- H.4.) Are the circle numbers prominently displayed? Y N
- Are the circle numbers legible? Y N
- Are the circle numbers neat and clean? Y N
- H.4.c.) Are the circle numbers the correct size (Min 4in)? Y N
- H.4.c.) Are the circle numbers the correct form (standard Arabic form)? Y N
- C.4.b.) Do the Rectangular sites include the road initials with their numbers? Y N

GOLF CARTS

Each Golf cart must have its site letters/numbers prominently displayed so that it is visible on the front and back of the cart.

- D.1.f.) Are the numbers prominently displayed FRONT and BACK? Y N
- Are the numbers legible? Y N
- Are the numbers neat and clean? Y N
- Are the numbers the correct size (4 in)? Y N
- Is the BBLP Decal visible on the cart? Y N

SITE NOTES: _____
